

## Technical information for the online conference on May 22<sup>nd</sup>, 2019:

### - For all participants –

- Online platform:** **Adobe Connect**, can be entered via  
<https://webconf.vc.dfn.de/terrifica-01/>  
Type in a **username** (should include your **first name and optionally your organisation**), the **required password is: climate**
- !!! Preparation:** In advance to the conference, please **perform the Adobe Connect Diagnostic Test:**  
[https://webconf.vc.dfn.de/common/help/en/support/meeting\\_test.htm](https://webconf.vc.dfn.de/common/help/en/support/meeting_test.htm)  
**AND configure your Audio via the “Configure Audio” button**  
**If possible:** Use a LAN-cable instead of a wireless connection to ensure a more stable connection  
**For mobile devices:** Please use the Adobe Connect App
- Troubleshooting tips:** You will also find troubleshooting tips on  
[https://webconf.vc.dfn.de/common/help/en/support/meeting\\_test.htm](https://webconf.vc.dfn.de/common/help/en/support/meeting_test.htm)
- Join via telephone:** If you cannot access the conference via the web link, it is also possible to join via telephone by calling this number for the main room: +49 30 200 97970156  
You can mute and unmute your telephone by pressing \*6!  
Please be aware of potential costs due to the phone call!
- Smaller Discussions:** After the presentations of the good practice examples from the pilot regions, we invite you to smaller discussion rounds. We will have six discussion rounds corresponding to the six presentations from the pilot regions. For organisational reasons, we randomly distributed all participants into the six discussion rounds. You received the respective web link and the password via e-mail.

### **! During the online conference!**

- In the main meeting room: You can ask questions via the “Chat”-function of the online platform (enabling your audio is not possible here)
- In the discussion rooms: Please only enable your audio and NOT your camera to reduce data transfer.
- Please always make sure that you **mute your microphone after finishing your statement** to avoid echo effects!